

**Minutes of the Village Board of Waterman held Tuesday, December 10, 2019**

The meeting was called to order at 7:32 p.m. at the Village Hall.

**Roll Call:** Fenske, Pearson, Johanningsmeier, Radtke, Beach, Feitlich, Data absent

**Approve Agenda:** President Beach motioned to add "Discuss reconstructing the planning commission," "Discuss intern," "Discuss general penalty," "Discuss ordinance 2019-13 Zoning," and "Discuss ordinance 2019-14 Cannabis" to New Business. Trustee Feitlich motioned to approve the agenda as amended. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 5/0.

**Approve Minutes:** Trustee Radtke motioned to approve the minutes of the November 12, 2019 regular meeting. Trustee Fenske 2<sup>nd</sup>. Roll call vote passed 5/0.

**Accept Council Approval Reports:** Trustee Feitlich motioned to accept the Council Approval Reports as presented. Trustee Radtke 2<sup>nd</sup>. Roll call vote passed 5/0.

**Accept Petty Cash Report:** Trustee Feitlich motioned to accept the Petty Cash Report as presented. Trustee Radtke 2<sup>nd</sup>. Roll call vote passed 5/0.

**Accept Treasurer's Funds Report:** Trustee Feitlich motioned to approve the Treasurer's Fund Report as presented. Trustee Johanningsmeier 2<sup>nd</sup>. Roll call vote passed 5/0.

**Mayor's Report –**

President Beach updated on the quarterly mayor's meeting. There was discussion regarding the Gurler/88 construction. It is estimated to create a total of 1,100 job opportunities. They will get a 50% tax abatement for the first 15 years.

Shabbona mayor approached Beach regarding the state's approval of a motor fuel municipal tax. Atty Porter will check into this.

**Correspondence –**

The Girl Scouts cookie season will kick off January 8<sup>th</sup> and run until February 2<sup>nd</sup>.

**Request for Consideration – Nothing**

**Staff Reports – Nothing**

**Committee Reports:**

**Water & Sewer –Pearson**

Trustee Pearson updated on the committee meeting on November 25, 2019. The committee met with Core & Main to discuss the meter upgrades. The rough estimate on the cost for the meter replacement and installation was \$250,000 for the entire village. An additional \$40,000 for the antenna with upcoming technology that will reduce the cost.

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Clerk Pool advised the accounting software is not set up to issue refunds to utility service accounts. Her recommendation is to create the customer as a vendor to cut the check and write off the appropriate remaining balance on the account which include late fees and the un-billed charges approved for removal by the board.

Pearson discussed the meter read errors from the 3<sup>rd</sup> quarter readings. President Beach will contact public works to make this a priority.

**Streets & Alleys – Johanningsmeier – Nothing**

**Public Safety – Fenske –**

Chief Cicci advised Sgt. Swanson is on leave due to his knee injury. He is expected to be out another 4-6 weeks.

**Buildings, Grounds, and Equipment – Data**

Trustee Radtke advised the committee will be writing some grants to make improvements to the dug outs at Lions Park.

Trustee Radtke discussed the update of the electronic sign in the village. IDOT would not approve any of the locations available to the village, so the Lions Club is taking over the project.

The village needs to approve a location for the dog park the Girl Scouts would like to build. Trustee Fenske recommended using the old tennis courts at the Lions Park. Trustee Fenske motioned to designate a location at Lions Park for the dog park. Trustee Johanningsmeier 2<sup>nd</sup>. Roll call vote passed 5/0

Trustee Fenske advised a power line at Lions Park fell in the last storm. We need to discuss replacing the pole as it is a safety hazard as is.

**Finance & Personnel – Tony Feitlich –**

The Finance committee will be holding their first budget meeting to prepare for FY21. Committees please submit projects sooner than later.

Trustee Feitlich recommended creating job descriptions with requirements and expectations for each village position to assist in communication, accountability and productivity.

**Economic Development – Tony Feitlich –**

Trustee Feitlich advised the status of the economic development project. We should receive the final draft report in late December/early January with intentions to present at the January board meeting.

The college intern will be utilized to spear head the economic development plan we decide to implement.

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**Zoning – Sarah Radtke –**

Trustee Johanningsmeier motioned to approve Ordinance 2019-10 Amending Title 4-2-5 Chickens. Trustee Radtke 2<sup>nd</sup>. Roll call vote passed 5/0

**Planning Commission: – Linda Swenson – Nothing**

**Regional Planning Commission – Linda Swenson – Nothing**

**Public comment – Nothing**

**Old Business –**

The Water & Sewer Committee approved the utility service payment plan. Service customer will have up to 12 months to pay off the outstanding balance and stay current on their quarterly bills.

Discussing the computer policy was tabled.

Trustee Johanningsmeier motioned to approve changing the scheduled board meeting time to 6:30 p.m. starting with the January 2020 meeting. Trustee Feitlich 2<sup>nd</sup>. Roll call vote passed 5/0

**New Business –**

The Personnel Committee recommended adding Presidents Day as an observed holiday. The board approved unanimously.

Trustee Feitlich motioned to approve Ordinance 2019-12 Property Tax Levy. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 5/0.

Trustee Radtke discussed the proposed plan for the splash pad installation at Lions Park between the shelter and the playground. She would like to utilize 20k of TIF funds and raise funds by writing several grants to raise funds for the project. She would like the boards blessing before moving forward. The board approved unanimously.

President Beach would like to reconstruct the planning commission. He is recruiting new members so please forward any interested candidates to his attention.

The college intern is scheduled to start March 2<sup>nd</sup>, but he is willing to start earlier if needed.

Attorney Neveu prepared amendments to the general penalty ordinance to be reviewed by the board. These amendments will affect ordinance violation fines and punishments.

Ordinance 2019-13 Zoning and 2019-14 Cannabis are regarding marijuana dispensaries. The board will need to review and approve amendments to these ordinances.

**Executive Session: -**

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**Adjournment**

Having no further business to conduct, the meeting was adjourned at 9:45 p.m. The next regular meeting will be held Tuesday, January 14, 2019 at 6:30p.m.

Respectfully submitted,

Abigail Pool

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January 14, 2020

Approved