

Minutes of the Village Board of Waterman held Tuesday, April 12, 2022

The meeting was called to order at 6:32 p.m.

Roll Call: Johanningsmeier, Calhoun, Robinson, Radtke, Pearson and Feitlich were present with Knopp arriving at 6:32.

Approve Agenda: Clerk Pool requested to strike "Presentation from Shawn Ajaxi with Progressive Energy" from Request for Consideration and strike "Adopt Ordinance 2022-04" from New Business. Trustee Feitlich motioned to approve the agenda as amended. Trustee Calhoun 2nd. Roll call vote passed 6/0.

Approve Minutes: Trustee Knopp motioned to approve the minutes as presented. Trustee Feitlich 2nd. Roll call vote passed 6/0.

Accept Council Approval Reports: Trustee Feitlich motioned to accept the Council Approval Reports as presented. Trustee Knopp 2nd. Roll call vote passed 6/0.

Accept Petty Cash Report: Trustee Knopp motioned to approve the petty cash report as presented. Trustee Feitlich 2nd. Roll call vote passed 6/0.

Accept Treasurer's Funds Report: Trustee Feitlich motioned to approve the Treasurer's Report as presented. Trustee Knopp 2nd. Roll call vote passed 6/0.

Mayor's Report

States Attorney Rick Amato is hosting a training on the Freedom of Information Act and Open Meetings Act on May 17, 2022.

There is a petition April 19, 2022, by BNSF Railroad to extend the signal time for the crossing at Elm and Rt.30.

Request for Consideration - Nothing

Correspondence – Nothing

Staff Reports

Chief Swanson – Received a few good candidates for hire. Ofc. Erickson has almost completed all his FTO hours.

Amy Nykaza – The shelter floor and bathroom renovations are finished. We spoke with Ryan Homes to see if they would donate towards Garfield Park improvements. DeKalb County has earmarked 100k for Waterman for Infrastructure or broadband projects.

Attorney Neveu – Will update in new business and executive session.

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Committee Reports

Water & Sewer – Adam Pearson

Trustee Pearson discussed the need to change payment processing companies to use with Muni-link. Muni-link communicates with NCR and auto creates payment batches to alleviate manual entry. Clerk Pool with confirm contract term length with NCR, term requirements for CourtMoney, and PCI compliance requirements. Trustee Knopp motioned to table approval until the special meeting on April 28, 2022. Trustee Feitlich 2nd.

We are determining if the replacement WWTP generator should be natural gas or diesel. Nicor advised it would be a minimum 30 week wait for them to run the gas line. Trustee Knopp motioned to table approval until the special meeting on April 28, 2022. Trustee Feitlich 2nd.

Streets & Alleys – Arnie Johanningsmeier - Nothing

Public Safety – Sarah Radtke

Trustee Radtke motioned to approve the rollover of 40 hours of vacation time in fiscal year 2023 for Corporal Bermudez. Trustee Knopp 2nd. Roll call vote passed 6/0.

Trustee Calhoun updated on the Special Hiring Committee meeting held March 31, 2022. The applicants were narrowed down to the top three candidates. They will be scheduling another meeting to discuss further.

Buildings & Grounds – Kyle Knopp

Trustee Knopp advised we are still working on organizing the updates for Garfield Park. We need to schedule excavation, mulch delivery, and a community build day for the playset.

Finance & Personnel – Tony Feitlich

Trustee Feitlich updated on the committee meetings held on March 15, 28 and April 6, 2022. Committee discussed the new accountant reorganizing the budget and implementing Muni-link. The retirement reimbursement funds have been set aside in an account. Recommendations will be made to hire a part-time administrative assistant. Also discussed eliminating the \$150 utility deposit fee policy. Employee insurance reimbursements will be issued monthly going forward. Nykaza and Pool presented a job description for the administrative assistant that was approved by the committee. Public Hearing will be held on April 28, 2022, at 6:30 pm with the Special Meeting directly after.

Economic Development – Sarah Radtke - Nothing

Zoning – Sarah Radtke - Nothing

Planning Commission – John Ecker - Nothing

Regional Planning Commission – John Ecker - Nothing

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Public Comment – Nothing

Old Business

Trustee Knopp motioned to approve the lease agreement with BNSF Railroad. Trustee Feitlich 2nd. Roll call vote passed 6/0.

Clerk Pool advised FY18 audit should be completed in the next few days.

New Business

Trustee Pearson motioned to approve hiring a part-time administrative assistant. Trustee Feitlich 2nd. Roll call vote passed 6/0.

Trustee Feitlich motioned to approve the new organizational chart as presented. Trustee Knopp 2nd. Roll call vote passed 5/1.

Trustee Feitlich motioned to adopt Resolution 2022-01: Declaring May Motorcycle Awareness Month. Trustee Calhoun 2nd. Roll call vote passed 6/0.

Attorney Neveu advised she received a FOIA fee waiver request from Brett Jackson. This type of request should be handled case by case and completely up to the discretion of the board.

Trustee Feitlich motioned to approve the Board meeting and Village holiday schedules as presented. Trustee Pearson 2nd. Roll call vote passed 6/0.

Trustee Feitlich motioned to approve contracting Revize to redesign and manage our website. Trustee Johanningsmeier 2nd. Roll call vote passed 5/1.

Executive Session

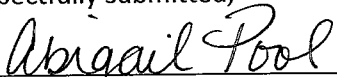
Trustee Pearson motioned to enter executive session pursuant to Section 2c (11) of the Open Meetings Act to discuss open legal matters. Trustee Pearson 2nd. Roll call vote passed 6/0.

Attorney Neveu provided an update on open legal matters.

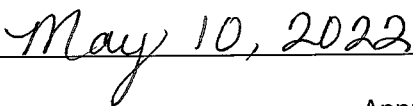
Adjournment

Having no further business to conduct, the meeting was adjourned at 8:26 p.m. The next regular meeting will be held Tuesday May 10, 2022, at 6:30 p.m.

Respectfully submitted,



Abigail Pool



Approved