

Minutes of the Village Board of Waterman held Tuesday, May 14, 2019

The meeting was called to order at 7:02 p.m. at the Village Hall.

Roll Call: Radtke, Feitlich, Fenske, Pearson, Johanningsmeier, Beach

Approve Agenda: President Beach motioned to add item D under Mayor's Report "Swearing in of an Auxiliary Officer" and to amend item A under New Business to "Approve annual donation to the DCEDC." Trustee Johanningsmeier motioned to approve the agenda as amended. Trustee Feitlich 2nd. Roll call vote passed 4/0.

Approve Minutes: President Beach requested to amend the minutes by removing "Nothing" from Public Comment and correct the spelling of Linda Swenson's name. Trustee Fenske motioned to approve the minutes of the April 9, 2019 regular meeting and the minutes from the April 29, 2019 special meeting and public hearing meetings as presented. Trustee Johanningsmeier 2nd. Roll call vote passed 3/0 with Trustee Pearson abstaining.

Accept Council Approval Reports: Trustee Feitlich motioned to accept the Council Approval Reports as presented. Trustee Fenske 2nd. Roll call vote passed 4/0.

Accept Petty Cash Report: Trustee Feitlich motioned to accept the Petty Cash Report as presented. Trustee Johanningsmeier 2nd. Roll call vote passed 4/0.

Accept Treasurer's Funds Report: Trustee Feitlich motioned to approve the Treasurer's Fund Report as presented. Trustee Pearson 2nd. Roll call vote passed 4/0.

Village President's Report

President Beach performed the swearing in of the elected Village Trustees Anton Feitlich and Adam Pearson.

President Beach appointed Dr. Sarah Radtke as a Village Trustee.

President Beach discussed the results of our 2018 MFT audit. Everything went well. There was an overpayment in the amount of \$422.27 that needed to be transferred back into the MFT Fund.

President Beach prepared the swearing in of Auxiliary Officer Collin Fischer.

President Beach advised the Mayor's Memorial Breakfast on May 27th.

Correspondence – Nothing

President Beach received an invitation from the States Attorney's office for FOIA training on September 12, 2019.

Staff Reports – Reserved for Closed Session

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Request for consideration –

Trustee Johanningsmeier introduced Mike Parilac with Under Ground Safety who shared a video and short presentation regarding the need for safety precautions needed when performing construction work/repairs. He expressed how important it is to call Julie before breaking ground at all times.

Trustee Johanningsmeier motioned to approve the Electric Supply Renewal Contract for a 36 month term at \$.04830 fixed rate. Trustee Feitlich 2nd. Roll call vote passed 5/0.

Committee Reports:

Water & Sewer –Pearson

Trustee Pearson advised the final sewer overcharge, late fee and water overage credit amounts were received and applied by Clerk Pool. Selden Fox will be creating a data base to prepare a mail merge to send the credit explanation letters. We received three versions of the letter from Atty Neveu, but we would like to combine them to create one.

Kyle Hart and Erin Rooney attended the meeting to discuss their concerns with their utility bills.

There was discussion regarding the removal of charges/unpaid balances on accounts older than 12 months following the state statute. Selden Fox will need to calculate new data for these adjustments and bills will not be issued until they have been applied.

Streets & Alleys – Johanningsmeier –

Trustee Johanningsmeier advised Duffy Road between Pine and Elm is buckling and needs to be repaired, as well as the South Hickory. Curran Contracting provided a quote containing two options for both projects. Norm Beeh advised the Village would need to pass a resolution approving the MFT fund use. The Board needs to schedule a special meeting to approve the resolution.

There have been complaints of hydraulic fluid leaks on the streets from the garbage trucks. Clerk Pool will contact DC/LRS to handle.

Public Safety – Fenske –

Chief Cicci advised three officers were sent for training to be Certified Liaison Officers in the event there is an accident involving the Railroad.

Trustee Feitlich advised we are working on pricing out a new IT company. There are upgrades that need to be done to the server and replacement of old computers.

Buildings, Grounds, and Equipment – Vacant

Trustee Radtke provided an update on the committee meeting held on April 23, 2019. She advised there are refrigerators sitting outside of the shelter that are a safety hazard. Trustee Fenske advised he had Public Works move them into the shelter.

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The committee also met with Pete Robinson regarding the renewal of his contract and some things we would like to be taken care of before that time.

Trustee Radtke discussed the need for the broken piece of play equipment to be replaced or removed for safety concerns. Clerk Pool advised she asked Public Works to install the new piece. Trustee Fenske said there are a few other issues that need to be addressed to get it installed and he would talk to Jim.

The clock tower area has not been getting mowed regularly. Clerk Pool will contact them to discuss.

Finance & Personnel – Tony Feitlich –

Trustee Feitlich provided an update on the budget meetings. He advised the FY20 budget was passed.

Economic Development – Tony Feitlich –

Trustee Radtke secured interns from Aurora University to work on the Economic Development project. Norm (NIU) was looking to get the data gathered by May. The group is planning to present at the July board meeting.

Zoning – Sarah Radtke –

Trustee Radtke motioned to approve the contract with B&F Construction Code Services, Inc. as our new Building Inspector. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

Trustee Johanningsmeier brought up his concerns regarding the new construction at 125 W. Eisenhower. The Village will cover the cost of B&F performing an inspection.

Planning Commission: – Linda Swenson –

Swenson advised the next meeting will be held in June.

Regional Planning Commission – Linda Swenson

Swenson advised the next meeting will be held May 23, 2019 at North Western Medical Building.

Public comment – Nothing

Old Business –

Item's A "Discuss utility service account payment plan," item B "Discuss police chief residency ordinance change," item C "Discuss computer policy," and item D "Discuss utility account write-offs" were tabled.

Norm Beeh sent the sanitary sewer system information to the county to assist with the GIS Project. Beeh also recommended we change companies to Wendler Engineering Services, Inc. to perform the survey of the easement at the Middle School. They have done a lot of work in Waterman and assisted in sending the sewer information to the county. It was decided to widen the easement to 10 feet on either side of the easement. Trustee Feitlich motioned to approve using Wendler to perform the survey. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

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New Business –

Trustee Johanningsmeier motioned to approve the annual donation of \$400.00 to the DCEDC. Trustee Fenske 2nd. Roll call vote passed 5/0.

Trustee Fenske motioned to approve the annual donation of \$500.00 to Waterman Summer Recreation. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

Item C "Approve time line for audits" was tabled due to Selden Fox advising Clerk Pool that they didn't feel they should perform the audits since they are doing the prep work.

Executive Session:

At 10:00 p.m. Trustee Feitlich motioned to enter executive session under subsection numbers 2 & 11 of Section 2(c) of the Open Meetings Act. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

At 10:09 p.m. Trustee Feitlich motioned to return to regular meeting. Trustee Pearson 2nd. Roll call vote passed 5/0.

Adjournment

Having no further business to conduct, the meeting was adjourned at 10:10 p.m. The next regular meeting will be held Tuesday, June 11, 2019 at 7:30p.m.

Respectfully submitted,

Abigail Pool
Abigail Pool

June 11, 2019
Approved